

Privacy Policy CA17111

Introduction

In the enclosed Privacy statement you can read exactly what the processing of your personal data involves, what personal data we process and for what purpose, what your rights are, and who to contact for questions regarding your privacy. **INTEGRAPE – COST Action CA17111** will treat personal information and other data provided by visitors to this website with the utmost care. **INTEGRAPE** will therefore only use this personal information and other data in accordance with the objectives described in this privacy statement.

1. Data controller

Your personal data are processed by Università degli Studi di Verona – Grant Holder of Cost Action CA17111.

If you have any queries about the process or how we handle your information please contact us at:

Email: CA17111.Integrape@gmail.com

2. Who is concerned by this privacy policy?

Every COST Action CA17111 participant and visitor of our website, people who use our services.

3. What information about you do we handle, why do we handle that information, what is the legal basis for the processing and for how long do we retain the information?

On top of the personal data collected and processed by the COST Association in the framework of this COST Action, for which you can consult the [privacy notice for e-COST](#),

As COST Action Participant,

Based on your consent (article 6.1.a) of the GDPR), we :

- publish your contact details on the COST Action CA17111 website and other communications tools or publications for communication purposes;
- take and use pictures/videos where you appear taken or made during a meeting / an event of or related to the COST Action CA17111 on the COST Action CA17111 website and other communications tools or publications for communication purposes.

You have the right to withdraw your consent at any time by sending an email to CA17111.Integrape@gmail.com. Withdrawing your consent means that the collected personal data will not be used any longer. However, use made of your data in the past remains valid.

When you email us, chat with us or otherwise contact us:

We process your contact details, when required, in order to provide you with the requested support. This data processing is based on your consent (article 6.1.a of the GDPR).

When you register for events:

Based on your consent (article 6.1.a) of the GDPR):

When you register for events, we collect your identification data (name, first name, title, email address, and phone numbers) and professional data (position and institution).

When you register for events, we also ask you

- whether you have special dietary requirements or other specific needs. Those data are collected for the organisation of the event.

We do not keep your dietary requirements or other mentioned specific needs for longer than the event.

- whether you are in agreement with us:
 - including your contact details in the list of participants to the event that is made available on the COST Action website / to all participants for networking purposes;
 - taking and using pictures during the event for promotional and information purposes.

Not providing your consent for taking pictures is without impact on your participation to events, workshops or webinars.

The data we collect are kept as long as you do not oppose to it.

When you contact us to make use of your data subject rights:

We process your contact details and the proof of your identity you send us in order to address your request. Depending on your request, we can also process other personal data we have collected in order to address your request.

This data processing is for compliance with legal obligations to which we are subject (article 6.1.c of the GDPR).

4. Use of service providers and transfer to third parties

We do have recourse to service providers to *deliver our newsletters*.

Those service providers otherwise referred to as data processors are third parties who provide elements of support to us. We have contracts in place with our data processors. They cannot do anything with your personal information unless we have instructed them to do it. They will not share your personal information with any organisation apart from us. They will hold it securely and retain it for the period we instruct.

We do not transfer any of your data collected as mentioned above to any third party for commercial purposes.

5. How do we protect your personal data?

Your personal data are handled in full confidentiality. We make all necessary effort to take technical and organisational measures that might be required so as to ensure security of your personal data.

6. How long is the information retained for?

Emails and newsletters will be retained during the course of the Action. Action website and its content will be maintained for minimum 2 years after the end of the Action.

7. Your rights

Under the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR), you have rights as an individual which you can exercise in relation to the information we hold about you:

- right to request from us access to and rectification of your personal data;
- right to request erasure of your data (right to be forgotten) in the cases foreseen by article 17 of the GDPR ;
- right to obtain from us restriction of processing where there is contestation about the data processing for a period enabling to solve the issue;
- right to data portability;
- where the processing of your personal data is based on your consent, you have the right to withdraw your consent at any time. Withdrawing your consent means that we will not make use of your data any longer, including pictures. However, use made of your data in the past remains valid.

Your right to object

You have the right to object, on grounds relating to your particular situation, at any time to processing of your personal data which is based on Article 6(1), (f) of the GDPR (our legitimate purposes) as mentioned above.

To exercise those rights, please send us an email to CA17111.Integrape@gmail.com together with a proof of your identity.

Please note that you always have the right to lodge a complaint with the Supervisory authority of the EU country of your choice.

If you have any questions or remarks about the protection of your privacy, please contact us via email: CA17111.Integrape@gmail.com

For further information:

www.cost.eu

Data Protection FAQ for COST Actions:

<https://www.cost.eu/wp-content/uploads/2018/09/Data-protection-FAQ-for-COST-Actions.pdf>